MAGIC CLUB
Claremont
Registered Charity Number 1178232

Are you passionate about supporting young people to dream big, develop strong foundations and reach their fullest potential?

Magic Club is a charity based in Claremont, Blackpool, working with young people aged 7–18. We help them gain new skills, build positive relationships, access brilliant opportunities, and most importantly, have loads of fun!

We run youth club sessions five evenings a week during term time from our own venue, offering a wide mix of activities and projects. When school's out, we do even more; daytime clubs, trips, projects and residentials.

But Magic Club is much more than a youth club. We also run the Duke of Edinburgh programme, Arts Award programmes, offer 1-to-1 support, volunteering and training opportunities, community projects, and we make sure there's always really good food, too. We do whatever it takes to support young people in Claremont to thrive.

We're now looking for a Youth & Community Support Worker to join our team. This is a 30-hour role on a one-year fixed-term contract (contract extension is subject to funding). You'll be part of developing and delivering our Youth Clubs (up to three evenings a week during term time) and our holiday provision, which includes clubs, trips, projects and residentials. Some weekend work may be required, and other hours can be worked flexibly to suit the needs of the charity.

The role is varied: you'll be helping plan and deliver activities as a worker-in-charge, building strong relationships with young people, and supporting our peer educators and young volunteers, all while keeping safeguarding at the heart of what you do. You'll also get involved in office-based tasks such as planning, evaluation and monitoring, and will support some of our community development work across Claremont. Most importantly, you'll bring your own skills and passions into the role, helping to shape opportunities that really make a difference in young people's lives.

We're looking for someone who is confident, approachable and a great communicator, especially with young people. You'll be a team player who's happy to get stuck in and make things happen. Experience of working with young people is essential, but this could be through either a voluntary or paid role.

To apply, you'll need:

- At least one year's experience working or volunteering with young people aged 7–18.
- Supervisory experience with staff and/or volunteers.
- Ideally, a Level 3 (or above) qualification in youth and community work.
- Experience of applying safeguarding policies and processes in practice.

We welcome applications from all backgrounds and are especially keen to hear from people with lived experience of the challenges young people in Claremont may face.

If you'd like an informal chat about the role, please contact **Laura White, Chief Executive Officer**, on 07721 074132 or at **laura@magicclub.org.uk**. If you need this information in another format, or any adjustments to take part in the recruitment process, just let us know.

To apply, please complete and return the application form to Laura White at laura@magicclub.org.uk by Sunday 26th October.

Late applications will not be considered and we are unable to accept CVs in place of our application form

Interviews will take place on Friday 31st October

LIVING WAGE EMPLOYER

COMMUNITY FUND

Youth & Community Support Worker

Job Description

- Salary: £21,622pa actual (£26,668 FTE)
- Hours: 30 hours per week, fixed-term for 12 months
- Pattern: Three evenings per week plus flexible hours; hours vary during school holidays
- Holidays: Generous Allowance
- Probation: Three months

About the role

This role is perfect for someone who's passionate about helping young people (aged 7–18) to dream big, develop strong foundations, and reach their full potential, all in a fun, supportive and inclusive environment.

As a Youth & Community Support Worker, you'll:

- help deliver exciting and engaging activities
- build strong, positive relationships with young people
- take the lead as Worker in Charge during some sessions
- offer 1:1 support when needed
- play a part in our work with parents, carers and our community
- support the preparation of healthy meals

You'll also supervise staff and volunteers and contribute to planning, delivering and evaluating a vibrant programme of youth and community activities.

Purpose & Scope

In this role, you'll:

- Develop, deliver, monitor and evaluate high-quality youth work activities for 7–18 year olds
- Build positive, equitable and respectful relationships with young people
- Lead sessions as Worker in Charge, supervising a small team of staff and volunteers
- Support young people to access information, advice and other services when needed
- Put safeguarding, health, safety and wellbeing at the heart of everything you do
- Contribute to our wider work with families, our community and partner organisations

Key Objectives

- Support the development and delivery of fun, engaging youth work activities and projects
- Always follow safeguarding procedures and other key policies
- Encourage and empower young people to take part and have their voices heard
- Support young people to make positive choices by giving them the tools and information they need
- Champion fairness and inclusion, challenging discrimination wherever it appears
- Be an advocate for young people when they need support

- Build positive relationships within the wider community and create opportunities for young people to shape the issues that affect them
- Support Magic Club's wider community activities and events
- Keep accurate records and follow reporting procedures
- Help us monitor and evaluate our work so we can keep improving
- Always uphold Magic Club's standards, policies and values

Data Protection

All staff must handle personal information responsibly and follow data protection laws. You'll be given guidance on your specific responsibilities during your induction.

Working Conditions

- You'll sometimes work outside the Magic Club building
- Evening, weekend and occasional overnight work (for residentials) will be part of the role
- You'll sometimes help us to deliver events outside of your job description
- You must be 18 or over to apply
- The role is subject to a three-month probationary period

What candidates need to know

- An enhanced DBS check will be carried out and we'll ask if you're on the barred list
- We will contact your current or previous employers for references before confirming appointment
- We'll ask about any disciplinary history, including expired offences
- The Rehabilitation of Offenders Exceptions Order applies, so we'll ask about 'spent' convictions
- We'll ask about your reasons for leaving your last role
- Providing false or incomplete information could result in withdrawal of the offer or dismissal
- Failure to declare convictions, cautions or pending police action may disqualify you from employment







Youth & Community Support Worker

Person Specification

We're looking for someone who's passionate about supporting young people to thrive, and who brings the right mix of skills, experience and attitude to the role.

Education & Qualifications

You'll need:

- A Level 2 Youth Work qualification *or* equivalent relevant experience
- A good standard of general education

It would be great if you also have:

- A JNC-recognised qualification at Level 3 or above in Youth & Community Work



Experience, Knowledge & Skills

We're looking for someone who can bring **most** of the following:

- At least one year's experience of working or volunteering with young people aged 7–18
- Great communication skills and the ability to build positive, trusting relationships
- A good understanding of safeguarding responsibilities and processes
- Awareness of some of the challenges young people in Claremont may face
- Experience supervising staff and/or volunteers
- Experience designing and delivering youth or community activities
- Strong organisational skills and good time management
- Experience with monitoring and evaluating services
- Ability to keep accurate records and accounts of work carried out
- Experience acting as Worker in Charge in a youth work setting
- Experience using reflective practice to improve your work
- Experience working in partnership with other organisations or agencies
- A full driving licence and access to a vehicle

Attitude & Approach

Equally important is how you approach the role. We're looking for someone who is:

- Passionate about helping young people reach their full potential
- Committed to fairness, inclusion and non-judgemental practice
- Fun, engaging, positive and equitable in their approach
- Supportive of inclusive leadership practices
- Flexible and adaptable, you don't mind rolling your sleeves up and getting stuck in
- Willing to work evenings (and weekends/overnight when required for trips and residentials)

Why Work With Us

We think Magic Club is a pretty good place to work!

- Ongoing training and development opportunities
- A supportive and fun team
- Opportunities to be creative and shape projects
- Great holiday allowance
- Making a real difference for young people in Claremont

Safeguarding & Equity

At Magic Club, the safety and wellbeing of children, young people and vulnerable adults always comes first. We are fully committed to safeguarding and expect everyone who works with us, staff, volunteers and trustees, to share this commitment. All roles are subject to an enhanced DBS check and we make sure safeguarding training and support is provided for every member of our team.

We also believe that youth work is at its best when it reflects the diversity of the community we serve. We welcome applications from people of all backgrounds, identities and experiences, and we are especially keen to hear from those with lived experience of the challenges faced by young people in Claremont.

If you need any adjustments to take part in the recruitment process, or to carry out the role once appointed, please let us know. We'll do everything we can to make sure the process is fair, accessible and supportive.

Practical Info

- Please complete the application form to apply for this role, we're not able to accept CVs. Using the same form for everyone helps us compare applications fairly and saves time for our small team when reviewing and shortlisting.
- Deadline for applications: Sunday 26th October
- Interviews will take place on: Friday 31st October
- If you'd like an informal chat about the role, please contact **Laura White, Chief Executive Officer**, on 07721 074132 or at **laura@magicclub.org.uk**.

Thank you for your interest in this role. If you meet the criteria, we'd love you to apply, we're excited to welcome someone to the team who shares our passion for helping young people reach their full potential.





